



HOW THE SERVICE OPERATES

Forms are issued and returned to the Department of Labour to be processed with all relevant documents.

Employment Unit contacts applicants to advise them of the date, time and place of their interview.

Successful candidates are screened for criminal records. If security checks are cleared, then candidates are informed of date scheduled for medical.

After medical is completed and workers are found to be in good health, international security checks are carried out by the High Commission of Canada. Subsequently, workers are placed with an employer and then called to an appointment at the Visa Application Centre (VAC) to have their biometrics done. This involves the applicants having their photograph and fingerprints taken electronically, and eyes scanned.

Applications are submitted for the issuance of the visa at the VAC when the biometrics are taken.

After visas are issued, workers are prepared for flight and dispatched to their various employers.

CONTACT INFORMATION

EMPLOYMENT UNIT

1st Floor, Greens Building
Barnard Hill,
CASTRIES

Tel: 468-3183 Option 2 Ext. 3102 | 3103 or 5033

Email: employment.unit@govt.lc |

INTERESTED PERSONS MUST BE ABLE TO SATISFY THESE CRITERIA

Be aged 21 and older

Be involved or have a background in agriculture.

Possess the ability to perform strenuous work which involves considerable bending and stooping

Possess the ability to work in extremely cold or hot conditions

Pass the interview and screening stages in order to qualify.

Must be able to pass security checks and medical examination.

INTERESTED CANDIDATES SHOULD APPLY IN RESPONSE TO PUBLISHED ADVERTISEMENTS (PRINT AND ONLINE)

FARM PROGRAMME SUPPORT:

Facilitate the processing of work visa applications

Brief of workers in preparation for travel to Canada (inclusive of customs, culture, weather, work ethic, remittances etc.)

Assist workers at the airport in the processes with their travel overseas

KEY INFORMATION

Application forms are **NOT FOR SALE**

Recruitment is conducted based on the demands of overseas employers

**LABOUR
DEPARTMENT**
EMPLOYMENT UNIT

EMPLOYMENT SERVICE

"We make the job connection"

CONNECTING EMPLOYERS TO JOB SEEKERS

The **Employment Unit (EU)** was instituted specifically for the ease of meeting employer/job seeker needs. We make the connection between job seekers and employers. At present, clients can call or visit the office closest to them. Office is located in Saint Lucia as well as through partnerships formed with foreign organizations, equipping you with job opportunities within and beyond Saint Lucia.

WHY EMPLOYMENT UNIT (EU)?

The services of the EU are at no cost to employers or job seekers, offering a distinct competitive advantage given the cost of recruitment and selection in the current economic climate. Offices are strategically located in the North and South of the country for easy accessibility.



FINDING THE RIGHT FIT!

The EU assists employers with finding the right fit to meet their staffing needs. Potential candidates are pre-screened and assessed for educational, skills and work-related competencies. Employers' requests for staff are carefully matched with suitable candidates and shortlisted candidates are referred for interview and assessment.

PREPARING FOR THE WORLD OF WORK

The EU partners and participates in World of Work (WOW) Seminars externally. Our internal WOW seminars have provided an avenue to disseminate information in a group setting on subjects relating to career guidance, résumé writing, interview techniques and understanding self. Our partnerships with secondary and tertiary level institutions/schools in their career day activities and preparing students for the world of work have gained tremendous popularity.

REGISTER WITH THE EMPLOYMENT UNIT?

Registrants are required to submit copies of the following documents to any EU office or via email:

- Picture Identification
- Electronic Birth Certificate
- Marriage Certificate (if applicable)
- Two (2) recent recommendations
- A prepared/updated resume stating Job Sector
- All academic/skills training certificates
- Two (2) Job Letters

EMAIL YOUR DOCUMENTS TO:

employment.unit@govt.lc

FARM PROGRAMME

Employment beyond our borders!

Among the Unit initiatives to enhance employment opportunities for the benefit of citizens of Saint Lucia is the Canadian Caribbean Seasonal Agricultural Worker Programme (CCSAWP): one of the Units' most popular and successful initiatives. This programme involves the temporary recruitment and selection of workers for varying periods, starting at six to eight months throughout the year and two years on Canadian Farms in various Provinces in Canada. Workers are engaged in cultivating and harvesting fruits and vegetable crops, flowers and Legumes as well as greenhouse industry - nurseries and hydroponics. Practical and technical knowledge is enhanced from this foreign exposure.

